

<b>Assessment of:</b>	<b>Glamping Pod Fire Risk Assessment</b>		
<b>Location:</b>	Onsite	<b>Date of assessment:</b>	March 2024
<b>Completed by:</b>	Mary Reynolds	<b>Expiry Date:</b>	March 2026

<b>Hazard</b> <i>(something with potential to cause harm)</i>	<b>Risk</b> <i>(How could hazard cause harm and to whom)</i>	<b>Control Measures</b> <i>(What is required to reduce risk)</i>	<b>In place</b> <i>(Y/N)</i>	<b>Action Required</b>	<b>Action Owner</b>	<b>Residual Risk</b> <i>(low/medium/high)</i>
Combustible materials in High Risk Areas	<b>To All:</b> Fire – Burns, scolds, smoke inhalation, Death.	<ul style="list-style-type: none"> <li>- No combustible materials to be stored in next to Switch Board (located outside)</li> <li>- High Risk Areas checked monthly to ensure clear of debris and combustible materials</li> <li>- Service of all electrical wiring in schedule with regulations.</li> </ul>	Y			<b>LOW</b>
Fire Exits not waymarked	<b>To All:</b> Not easily able to identify Escape Route to safety. Leading to burns, smoke inhalation and/or Death.	<ul style="list-style-type: none"> <li>- Emergency Light on Smoke detector checked weekly.</li> <li>- Monthly checks to ensure Battery is functioning on Smoke detector.</li> <li>- Fire Assembly Point clearly marked in grounds to waymark guests to safety.</li> <li>- EML lights provided on the external perimeter of the building to aid escape at night time.</li> <li>- Escape route marked clearly on the information notice board located in the pod by the door.</li> <li>- Photoluminescent Way Markers in place above the door to clearly identify escape route even in darkness.</li> </ul>	Y			<b>LOW</b>

		- Fire Drills carried out to ensure the Escape route way markers are working correctly				
<b>Fire Exits obstructed or quick access malfunctioning</b>	<b>To All:</b> Inability to escape easily. Leading to trips, falls and potentially smoke inhalation, burns and/or death.	<ul style="list-style-type: none"> <li>- Main door fire exit needs to be kept clear at all times and not to be obstructed.</li> <li>-Single action door handle provides quick exit of the Pod in the event of an emergency</li> <li>- Escape routes free from Slipping hazards.</li> <li>- Pod door opens in the direction of travel.</li> <li>- Alternative escape route provided through the Back Window.</li> </ul>	Y			<b>LOW</b>
<b>Electrical Fires – e.g. faulty wiring, bedroom heaters, guest’s portable electrical equipment</b>	<b>To All:</b> Fires leading to burns/scolds/Smoke inhalation and/or death	<ul style="list-style-type: none"> <li>- All Portable Equipment is PAT tested annually and recorded</li> <li>- Pod Wiring inspected in line with building regulations</li> <li>- No daisy-chaining extension cables to be used.</li> <li>- Only low voltage USB charge points located in the Pods.</li> <li>- Flex runs in safe places where will not be damaged -esp. to the towel heater</li> <li>- Towel heaters are located in each Pod -ensure in good state.</li> <li>- Only tools and electrical equipment that belong to Mount Cook should be used by Staff. Other equipment that is not PAT tested should be visually checked before use to ensure wiring and flex are in good condition.</li> </ul>	Y			<b>LOW</b>

Hazard	Risk	Control Measures	In place	Action Required	Action Owner	Residual Risk
Storage of Flammable Liquids	Accelerant for potential fires.	<ul style="list-style-type: none"> <li>- As standard no flammable liquids are stored within the Pods.</li> <li>- Any flammable materials should be stored in nominated cupboards, preferably metal to reduce the risk of fires.</li> <li>- Flammable liquids should be stored in suitable containers with accurate labelling / description of contents.</li> <li>- Flammable materials are not to be left in public domain and staff should be vigilant when using such chemicals as White Spirit, paint thinner or some paints.</li> </ul>	Y			LOW
Inadequate provision of firefighting equipment	Staff/ guests unable to fight a fire and escape the pods	<ul style="list-style-type: none"> <li>- Fire Extinguishers are not provided in the pods as standard due to size and occupancy.</li> <li>- Communal external fire extinguisher point between pods 5 &amp; 6 to enable firefighting.</li> </ul>	Y			LOW
Smoke Detector Failure	<b>To All:</b> unaware of potential danger – Could lead to Burns/ Scolds/ Smoke Inhalation and/or Death	<ul style="list-style-type: none"> <li>- Smoke detectors checked monthly to ensure sounder is working correctly and can be heard by guests/staff. To be recorded in Fire Log Book &amp; Papertrail.</li> <li>- Faulty / damaged detectors are identified and changed immediately.</li> <li>- Wireless Smoke Detectors fitted within all Pods which cascade signal, i.e. if one sensor is activated then all will be activated. Including one in DM room (in the main building) to alert centre staff.</li> </ul>	Y			LOW

Hazard	Risk	Control Measures	In place	Action Required	Action Owner	Residual Risk
Inadequate Training for operators	Confusion for guests/ Contractors and staff – leading to crush Injuries, burns, smoke inhalation and/or Death	<ul style="list-style-type: none"> <li>- All Staff giving fire training when inducted.</li> <li>- All Front of House Staff given Full Fire training to be able to deal with an emergency when lone working whilst on overnight duty.</li> <li>- All groups of Young/Vulnerable People are given safety brief to ensure they understand the Fire Emergency Evacuation Procedure</li> <li>- Safety notice board on back of pod door for all overnight guests</li> </ul>	Y			<b>LOW</b>

Risk Assessment checked by CEO:

Name: Steve Turner



Date: